



## Scanning Documents with CanoScan 5600F

### Instructions



1. Make sure that both the power and USB cord are attached properly.
2. Turn on scanner by flicking the switch on the bottom right side of the machine. *o=off l=on*



3. Open the lid of the scanner and remove film strip if you are scanning a picture or document. If you are scanning film skip to step 6.
4. Find arrow on the right top of the scanner and lay document facing down and close lid. Proceed to step 8.



5. If you are scanning film, slide your film strips into film tray by gently lifting top part of black tray.



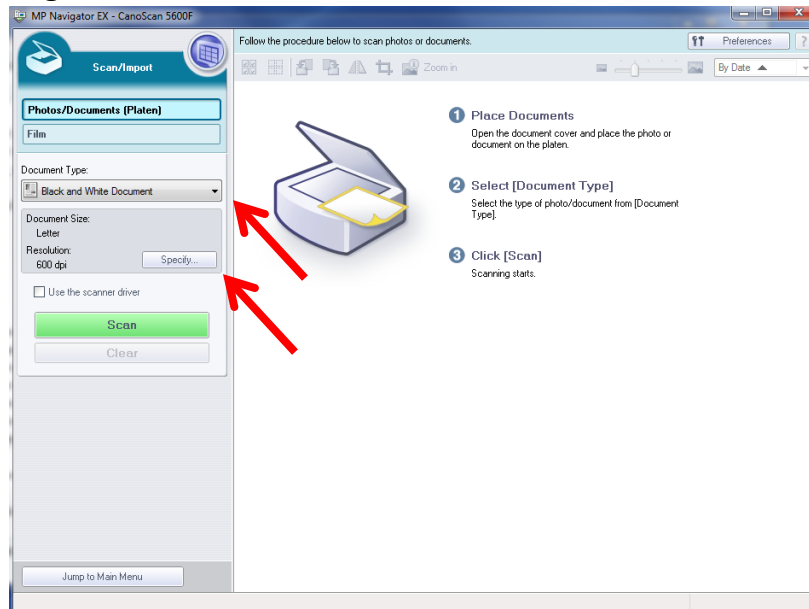
6. Insert film tray into the middle of the scanner.



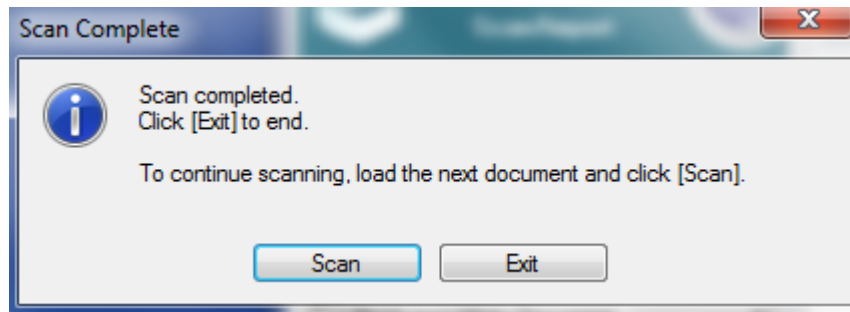
7. Gently detach the white background and then close the lid.



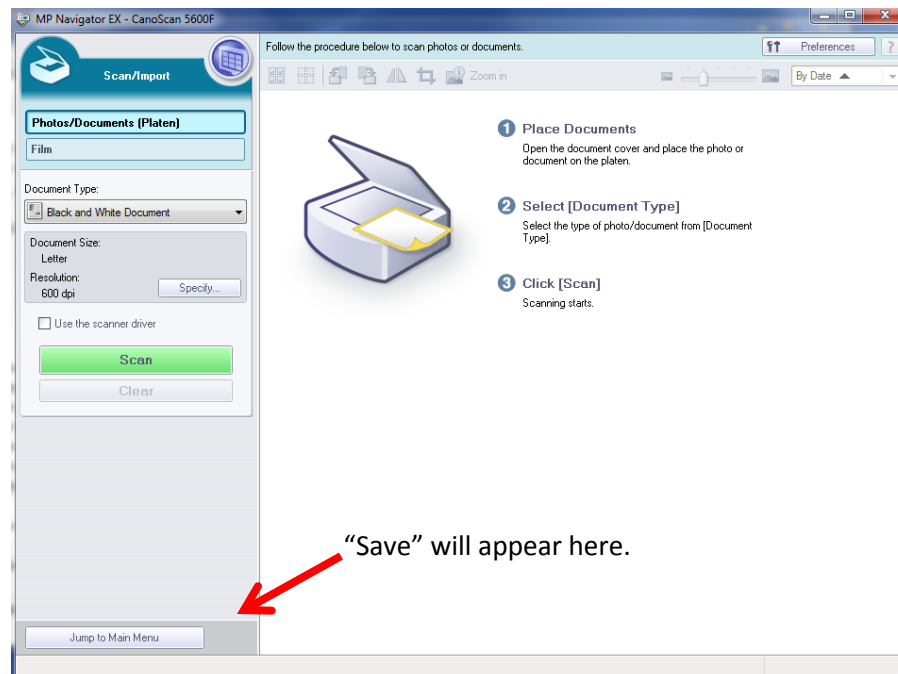
8. Open the MP Navigator EX software located on the desktop. Click “Photos/Documents” and choose the document type, page size, and resolution (600 dpi works well). Click “Scan” when these settings are to your liking.



9. After each item has been scanned, you will be prompted with the shown window below. Once you're finished scanning all your items, click "Exit".



10. Once you've exited, click "Save" & choose where you would like to save your items. If you did not bring a drive to store your items, then feel free to check out one of our 500 GB external hard drives located at the Patron Services Desk next to the elevator to transfer your items to your home computer.



**Congrats you're done!**