

**HOMEWOOD PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

MINUTES

**Regular Board Meeting, April 19, 2017
7:00 P.M.**

CALL TO ORDER

President Barr called the meeting to order at 7:00. Present were Lisa Korajczyk, Dr. Paige Dague, Chris Flor, George Bouchie, Sara Sterbenc, Murray Barr, and Administrative Librarian Amy Crump. Absent was Percy Harris. Recorder of minutes was Amy Crump.

GUESTS

Adrienne River – incoming Trustee
Yoka Ward – incoming Trustee
Nancy Gildart

PATRON COMMENTS

Suggestions sheets were reviewed.

PUBLIC COMMENT

Nancy Gildart stated that she is interested in the open seat on the Board.

CONSENT AGENDA (Action with Roll Call Vote)

- Approval of the Minutes of the Board Meeting of March 15, 2017, with corrections
- Approval of the Minutes of the Special Board Meeting of March 22, 2017
- Acceptance of the Treasurer's Report of March 31, 2017
- Approval of General Fund Check Register
 - Acceptance of the Bills Payable Report in the amount of \$157,466.51
 - Payrolls March/April 2017
 - IMRF and FICA March 2017
 - Balance Sheet as of March 31, 2017
 - YTD Actual Vs. Budget
- Acceptance of Statistical Circulation Report for March 2017

Ms. Korajczyk moved to approve the Consent Agenda (with her abstention for the Special Board Meeting minutes as she was absent), Ms. Sterbenc seconded. Roll Call vote: Mr. Barr-Aye, Dr. Dague-Aye, Mr. Flor-Aye, Ms. Sterbenc-Aye, Ms. Korajczyk –Aye (with abstention noted above), Mr. Bouchie –Aye. 6 ayes, 0 nays, 1 abstained, 1 absent. Motion carried.

ADMINISTRATIVE LIBRARIAN'S REPORT (Information)

See attached document.

COMMITTEE REPORTS

- Facilities (Information) – No report
- Finance (Information) – Ms. Korajczyk, Treasurer, noted that the property taxes distributions are less than what expected for this time of the fiscal year. Some line items are over budget but some are under. Expectations are that the library will finish in the red for FY17.
- Personnel Policy (Information) – No report
- Policy (Information) – No report

OLD BUSINESS

- Strategic Plan Update
Ms. Crump reported that the staff has been meeting to set goals and objectives for the proposed 2017-2020 Strategic Plan. The plan will be submitted to the Board for approval at the May meeting.
- CD rates
Ms. Crump informed the Board that the CD interest rate provided by First Midwest Bank and approved at the March 2017 does not apply to organizations. The current interest rate for organizational CDs is 0.60% for any length of term. Furthermore, the recommendation from First Midwest Bank was that interest rates may be going up this year and to keep any investments under a year.

Mr. Flor made a motion to rescind the March 2017 approval for putting \$450,000 into a 23 month CD at 1.5% interest from First Midwest Bank as that rate does not apply. Ms. Korajczyk seconded the motion. Roll Call Vote: Mr. Barr-Aye, Dr. Dague-Aye, Mr. Flor-Aye, Ms. Sterbenc-Aye, Ms. Korajczyk-Aye, Mr. Bouchie -Aye . Ayes - 6 , Nays – 0, 1 absent. Motion approved.

No further action was recommended for this agenda item.

NEW BUSINESS

- Slate of Officers
The Committee of the Whole created the following slate for approval consideration at the May 2017 meeting:
President George Bouchie
Vice-President Yoka Ward
Treasurer Adrienne River
Secretary Percy Harris.
- A meeting was set for April 27 at 6:30 pm for the Finance Committee to discuss the FY18 proposed operating budget.
- Ms. Crump informed the Board that the first Collective Bargaining Agreement meeting has been set for April 28 at 9:00 am.

ADJOURNMENT

Mr. Flor moved to adjourn, Ms. Korajczyk seconded. Motion passed unanimously.

Board meeting adjourned at 7:40 pm.

The next Board meeting is scheduled for May 17, 2017.

Accepted

Murray Barr, President

Sara Sterbenc, Vice-President