

Homewood Public Library District Board Meeting
Regular Meeting Minutes
Mable Murphy Meeting Room
May 20, 2009

CALL TO ORDER – Mr. Barr, President, called the meeting to order at 7:35 p.m. Present at that time were Mr. Barr; Mr. Bouchie; Mrs. Colton; Mrs. Postma; Mr. Weiss; Mrs. Rauch, Administrative Librarian; and Mrs. Barnett, Administrative Assistant. Mrs. Eagle and Mr. Flor were absent.

ELECTION CANVAS – The Board accepted the official election canvas results for Trustees Amy Eagle and Greg Weiss for six-year terms, and for Chris Flor for a two-year term.

Mrs. Eagle arrived at 7:38 p.m.

OATH OF OFFICE – Mr. Bouchie administered the oath of office to Mrs. Eagle and Mr. Weiss. The oath will be administered to Mr. Flor at the next meeting.

CONSENT AGENDA – A motion was made and seconded to accept the consent agenda as presented. Bouchie/Colton. A roll call vote passed. (6 Ayes [Mr. Barr, Mr. Bouchie, Mrs. Colton, Mrs. Eagle, Mrs. Postma, and Mr. Weiss]; 1 Absent [Mr. Flor]).

TREASURER'S REPORT – Mrs. Colton reported that the finance committee met recently to discuss the Library's participation in IMET. (Further discussion under New Business)

LIBRARIAN'S REPORT – Mrs. Rauch has opened e-mail accounts for Mrs. Eagle and Mr. Weiss. The \$2,500.00 from the Lincoln penny collection has been spent on books and other library materials. The E-commerce option has netted \$519.70 in fines paid in the last quarter. The latest newsletter has been mailed. Local Girl Scouts have donated funds for the planting of a tree in memory of Patricia Van Melle, former librarian and Girl Scout leader.

CORRESPONDENCE – Suggestion box: Patron comments were read and discussed.

COMMITTEE REPORTS

Advocacy – No report

Facilities – Mrs. Rauch reported that the roof work is mostly complete. Some tuck pointing needs to be done. The new A/C system may be operational tomorrow or Friday. The next major project will be the removal of the service desks. Work on the restrooms will begin when all supplies needed have arrived. During this remodeling project the

public will be invited to use Porta Potties. Mrs. Rauch expects the construction to be completed by September. New furniture will arrive thereafter. The majority of the old furniture has been recycled through various institutions. The new electrical units will be installed flush with the floor.

Finance – No report

Governmental Affairs – No report

Library Resources – No report

Policy – Mr. Barr presented the second reading of changes to the General Principles of Collection Development policy stating that the responsibility for choosing appropriate library materials for minors rests with the parents or legal guardians. A motion was made and seconded to accept the policy changes as presented. Postma/Bouchie. The motion passed. Mrs. Rauch introduced the possibility of providing guest library cards to patrons who do not own property in the village, but who use the Library frequently. After discussion the matter was referred to the policy committee, who will work with Mrs. Rauch and Mrs. Gallagher, head of circulation.

Personnel Policies – No report

Audit – No report

Nominating – Mrs. Postma presented the proposed slate of officers for 2009 – 2010. President: Mr. Barr; Vice-President: Mr. Bouchie; Secretary : Mrs. Eagle; Treasurer : Mr. Flor. A motion was made and seconded to accept the slate of officers as presented pending Mr. Flor's acceptance. Postma/Colton. The motion passed.

NEW BUSINESS

Letter from Trustee Anne Colton – The Board accepted with regret the resignation of Anne Colton as Trustee of the Homewood Public Library. A new person will be appointed for a two year term and will be required to run in the 2011 election.. Candidates will be sought through the local newspaper, the web page, and word of mouth. Applications should be submitted by the June meeting. Candidates will be interviewed at the July meeting.

Washington Park Plaza Payout – Mrs. Rauch announced that it is time for the Washington Park Plaza payout. A motion was made and seconded to pay the Library's portion of the real estate tax reimbursement payment in the amount of \$6, 772.06. Postma/Bouchie. A roll call vote passed. (5 Ayes [Mr. Barr, Mr. Bouchie, Mrs. Eagle, Mrs. Postma, and Mr. Weiss]; 1 Absent [Mr. Flor]; and 1 Recusal [Mrs. Colton]).

Stained glass feature – Mrs. Rauch discussed the possibility of adding stained glass panels on the upper level to cover the views of the roof, and possibly one on the lower

level. The cost would be approximately \$15,000.00 to \$20,000.00. Funding might come from a grant or a donation from the Friends. Mrs. Rauch will investigate further.

IMET participation – The finance committee recommended the acceptance of Resolution # 12 approving and authorizing execution of a first amended and restated declaration of trust, and a motion was made and seconded to do so. Colton/Eagle. A roll call vote passed. (6 Ayes [Mr. Barr, Mr. Bouchie, Mrs. Colton, Mrs. Eagle, Mrs. Postma and Mr. Weiss]; 1 Absent [Mr. Flor]). A motion was made and seconded to transfer \$650,000.00 from the reserve fund to IMET. Colton/Weiss. A roll call vote passed. (6 Ayes [Mr. Barr, Mr. Bouchie, Mrs. Colton, Mrs. Eagle, Mrs. Postma, and Mr. Weiss]; 1 Absent [Mr. Flor]).

Copier rental – Mrs. Rauch proposed renting two new copiers for the public and one for the business office.

Personnel – Mrs. Rauch introduced a plan to reorganize various departments in the Library, which she plans to share at the next department heads meeting. She also reported that a former employee may file a claim for unemployment.

OLD BUSINESS

Sculpture dedication – The event is scheduled for late in the afternoon of July 31, 2009, with a reception to follow.

Fund raiser – “Elegance under the Oaks,” a fund raiser for Irons Oaks, will be held on June 20, 2009, at 6:30 p.m. at the center.

New committees – Trustees were reminded to advise Mr. Barr of their preferences for committee assignments.

Trustee workshop – The workshop is Saturday, June 27, 2009, from 9:00 until 12:00, at the Glenwood-Lynwood Library. All Trustees were encouraged to attend this annual event.

AJOURNMENT – Mr. Barr adjourned the meeting at 9:20 p.m.

Accepted _____

George E. Bouchie
Secretary

