

Homewood Public Library District Board Meeting
Regular Meeting Minutes
Multi-purpose Room - Homewood Library
October 14, 2009

CALL TO ORDER – Mr. Barr, President, called the meeting to order at 7:30 p.m. Present at that time were Mr. Barr, Mr. Bouchie, Mrs. Eagle, Mr. Flor, Mrs. Postma, Mr. Weiss, and Mrs. Rauch, administrative librarian.

CONSENT AGENDA –A motion was made and seconded to accept the consent agenda as presented, but for Your Secretary’s egregious spelling error, since corrected. (Postma/Weiss)

TREASURER’S REPORT – Mr. Flor reports the library’s \$150,000 budgeted TIF revenue is still reasonably to be expected.

LIBRARIAN’S REPORT –

FOHL Book Nook design: Mrs. Rauch distributed a more detailed image of the proposed design for the Friends of the Homewood Library book nook sales area. FOHL has a week-long book sale planned to begin November 27 (the Friday after Thanksgiving). The group raised \$12,000 online this year, its first year of Internet sales.

Per capita grant: The per capita grant was completed, signed and mailed as required.

Walk for Hope: Library staff members contributed their personal time and money towards the 2009 Walk for Hope, a fundraiser for breast cancer research, support and education. The Cancer Support Center recognized the library’s “Reading Ramblers” team as the community organization that raised the most money (approximately \$14,000) for this event.

FOHL party: A reception will be planned for an upcoming Friday night to recognize FOHL members and thank them for their service to the library. A similar event (less wine, more pizza!) will be considered for the Junior Friends.

CORRESPONDENCE –

None

COMMITTEE REPORTS –

Advocacy – Mrs. Eagle distributed FOHL membership forms and just generally bullied everyone into joining the organization.

Facilities – Mr. Bouchie reports the contractors are working through the punch list items. The major issue yet to be resolved concerns air conditioning and heat controls in individual building zones. Mrs. Rauch reports the library’s former maintenance group may be contracted to correct this problem.

The technical services, circulation and youth office spaces are finished, much to the delight of library staff. The children’s room has also been well-received. Study rooms are now open, and the coffee shop is scheduled to open this week.

The administrative librarian’s office furniture, business office furniture, and youth shelving are scheduled to be installed this month.

Phones will be installed soon, perhaps early next week.

Some inexpensive furniture has been purchased from IKEA to make the library’s public spaces functional until the furnishings portion of the renovation is complete. The library may contract the services of an interior designer for this project.

Finance – The auditors can begin working now that office space is available at the library.

The Cook County Treasurer has notified the library of the passage of Ordinance 09-O-61 (known as the Debt Disclosure Ordinance), requiring taxing districts to provide the treasurer’s office with audited financial statements in electronic format, to be made available for review online. Mrs. Rauch will discuss with library staff whether this information is already available in a digital form that can readily be uploaded to the county’s Taxing Agency Extranet website. The deadline for uploading this information is the last Tuesday in December (12/29/09).

Governmental Affairs – No report

Library Resources – No report

Policy – No report

Personnel Policies – No report

Audit – Mr. Bouchie listened to the audiotapes of closed sessions and will discuss his findings with Mr. Flor and Mr. Barr at a date to be set at the board’s special meeting October 27.

Nominating – A special meeting to interview applicants for the open trustee position will be held October 27 at 7:00 p.m.

NEW BUSINESS

Levy ordinance hearing: A levy ordinance hearing will be held November 18 at 7:15, prior to the regular library board meeting.

Trustee appointment: Nine Homewood residents have applied for the open trustee position. The board was impressed by the overall quality of the applicant pool, and reached consensus in ranking the top four candidates. Mrs. Eagle will telephone the first three of these (or four, if one of the top three is no longer interested in the position) to invite them to interview with the board at a special meeting October 27. Interviews will be conducted with each candidate in turn at 7:00, 7:30 and 8:00. The candidates will be notified of the board's decision by mail prior to the November board meeting.

LIMRiCC Agreement: A motion was made and seconded to approve the proposed amendments to the Library Insurance Management and Risk Control Combination by-laws and intergovernmental agreements as described in LIMRiCC's letter to the library dated September 23, 2009. (Postma/Flor)

Furniture repair/recover: This item was withdrawn from the agenda.

Adult Services office furnishings: A motion was made and seconded to approve Key Products budget quote of \$14, 323.00 for Adult Services office furnishings. (Postma/Weiss)

OLD BUSINESS

Exempt properties notification: Mrs. Rauch reports that several area libraries, including Homewood Public Library, are clients of Klein, Thorpe & Jenkins, Ltd., attorneys at law. At the next zone meeting, the librarians will discuss the merits of having the firm verify exempt properties for all of these libraries.

MEETINGS – Mr. Flor and Mrs. Eagle accepted a beautification award on behalf of the library at a community reception October 1.

The Public Library Association's national conference will be held in Portland, Ore., in March. The American Library Association's annual conference will be held in Washington, D.C., in June.

ADJOURNMENT – A motion was seconded and made to adjourn. (Flor/Postma) Mr. Barr adjourned the meeting at 9:12.

Accepted _____

Amy Eagle
Secretary