

Homewood Public Library District Board Meeting
Regular Meeting Minutes
Homewood Library
May 19, 2010

CALL TO ORDER – Mr. Barr, president, called the meeting to order at 7:30 p.m. Present at that time were Mr. Barr, Mr. Bouchie, Rev. Dr. Davis-Bridges, Ms. Eagle, Mr. Flor, Ms. Postma, Mr. Weiss and Ms. Rauch, administrative librarian.

CONSENT AGENDA –A motion was made and seconded to accept the consent agenda as presented. (Postma/Weiss)

TREASURER’S REPORT – Mr. Flor, treasurer, presented a general fund statement of library activities year-to-date April 2010.

LIBRARIAN’S REPORT –

Plan of service update: The staff pay scale update/verification and new job descriptions have been given to staff members.

Interior design update: An interior design meeting is scheduled for Monday, May 24. The size of the collection and locations for materials are being identified.

Library survey: In a recent survey, patrons suggested almost no changes to library services.

System update: The Executive Director’s Report to the MLS Board (May 17, 2010) describes the system’s planned response to its difficult financial status in the absence of state support.

Homewood Women’s Club: The Homewood Women’s Club made a generous donation of \$150 to the library in appreciation for “the many kindnesses the Library has shown [the club] over the years.”

Donor Tree: A new option is being considered to lower the cost of the proposed donor recognition sculpture. A more visible location for the donor tree will also be considered.

CORRESPONDENCE –

Patron correspondence included positive remarks about story hour; suggestions for arranging the magazine collection; a request for a CD/DVD deposit slot; and questions about SWAN catalog changes, reference book check out and patron reading histories. Staffers expressed thanks for tuition reimbursement and an award recognition.

COMMITTEE REPORTS –

Advocacy – No report

Facilities – The facilities committee presented a report of the walkthrough conducted prior to the April board meeting. The report outlines a number of minor facility issues to be addressed. It was also noted that the timing of the parking lot lights needs to be corrected.

Finance – IMET returns continue to match or exceed the projected returns. The library's financial picture remains sound, thanks to past prudence in spending. The finance committee will meet May 24.

Governmental Affairs – No report

Library Resources – No report

Policy – The board discussed a policy for suspending patron privileges. A hearing may be required for this type of suspension, as well as a procedure to appeal.

Personnel Policies – The board conducted a first reading of changes to the personnel policies and raised questions about how vacation is accrued. A second reading will take place at next month's board meeting. The policy committee will meet June 2.

Audit – No report

Nominating committee: The nominating committee met May 4. The following candidates were nominated to serve as officers in the coming year:

President – Mr. Bouchie
Vice-president – Mr. Barr
Treasurer – Mr. Flor
Secretary – Ms. Eagle

A motion was made and seconded to accept the candidates as nominated. (Postma/Davis-Bridges)

NEW BUSINESS

Election of officers: The entire slate of candidates carried unanimously. The new terms will begin at the July board meeting. All hail incoming President Bouchie!

Treasurer's report: The board discussed leaving a nominal balance in the Illinois Funds account and distributing the rest of the money between the Homewood Credit Union, Great Lakes Bank and IMET. The amounts will be finalized at the upcoming finance committee meeting (May 24); the transfer will be voted on at the June board meeting.

Online account information: The board reached a consensus that the administrative librarian and business office manager (Ms. Rauch and Ms. Landowski) may view the library's online account information from Great Lakes Bank.

Resolution: A motion was made and seconded to renew the library's participation in the intergovernmental agreement for providing electronic databases. (Postma/Davis-Bridges)

Criteria for accepting donations: The board discussed criteria for accepting used materials as donations for library fundraising.

OLD BUSINESS

Iron Oaks Fundraiser: The Iron Oaks Environmental has a fundraising pig roast/luau/summer solstice celebration, which sounds frankly awesome, scheduled for June 19.

ADJOURNMENT – A motion was made and seconded to adjourn. (Flor/Postma) Mr. Barr adjourned the meeting at 9:073.

Accepted _____

Amy Eagle
Secretary