

Homewood Public Library District Board Meeting  
Regular Meeting Minutes  
Homewood Library  
April 20, 2011

CALL TO ORDER – Mr. Bouchie, president, called the meeting to order at 7:48 p.m., following a tree planting and organ donation awareness ceremony with Illinois Secretary of State Jesse White. Present at that time were Mr. Barr, Mr. Bouchie, Ms. Davis-Bridges, Ms. Eagle, Mr. Flor, Ms. Postma, Mr. Weiss and Ms. Rauch, administrative librarian. Board member-elect Lisa Korajczyk was also in attendance.

CONSENT AGENDA –A motion was made and seconded to accept the consent agenda as presented. (Postma/Weiss)

LIBRARIAN’S REPORT –

Saturday security – The new security officers have started their Saturday security duties.

Tax appeal notice – The library has received notice from the Cook County Board of Review that Ravisloe Country Club (Cook County Property Index Number 28-36-413-013-0000) has filed a property tax appeal with the Illinois Property Tax Appeal Board.

SWAN staff reduction – Due to budget cuts and the corresponding reduced service model, MLS/SWAN has reduced its number of staff. Severance pay, extended health insurance and outplacement benefits have been offered to those individuals who have been laid off.

New system name – The new library system is to be christened “RAILS” (Reach Across Illinois Library System).

Grant award – The Office of the Secretary of State has awarded the library a FY11 Illinois Public Library Per Capita Grant in the amount of \$19,998.94.

Incident report – Friday, March 18, a patron became upset with other patrons and library staff over perceived slights, then left the building.

MAI Membership – The library is joining the Management Association of Illinois. The organization offers free seminars and reduced cost services to help with staff job descriptions and wage evaluations.

CORRESPONDENCE –

Public comment and patron correspondence: Patrons commented on the need for more study rooms; the wonderful staff, children’s and senior programs; the appearance of the library and the new furnishings; book downloading services; library card policy; library hours; library fines; the magazine selection; woodworking exhibit; art/poetry slam; anime

club; and bathroom air quality. Foundation 153 and Citizens for Homewood Schools thanked the board for their recent support of the Homewood School District 153 fundraiser and referendum efforts.

#### COMMITTEE REPORTS –

Advocacy – No report

Facilities – The elevator repair will take place soon.

Finance –The board reviewed the library’s combined funds statement of activities, IMET monthly report, and balance sheet of all funds as of March 31, 2011. The library’s finances look good.

Governmental Affairs – No report

Library Resources – The library resources committee will schedule a meeting in the coming month.

Policy – The board completed the first reading of the ID Protection Act. According to state law, the library must adopt an Identity Protection Act policy by June 1.

Personnel – No report

Audit – No report

#### NEW BUSINESS

Committee changes – Board members will consider committee assignments for the coming year.

Elevator repair – The elevator repair is estimated to cost \$19,890. Some of this expense may be covered by insurance. The contractor will obtain the necessary permits, and anticipates the library will not need to close for the repair work.

PIN audit – Klein, Thorpe & Jenkins Ltd. have proposed to conduct an audit to ensure the library is receiving tax revenue from all district properties. The board decided not to pursue this audit, but the library will check to see if there have been any annexations since the district was created.

Neighboring property sale – Hoekstra heating may be moving and has approached the board about the possible sale of their property. The library will inquire about the available square footage, potential price, and any restrictions on the property use.

## OLD BUSINESS

Wood cleaning – This project is on hold until the elevator is repaired.

End panel modifications – This project is on hold until the elevator is repaired.

2011 election canvassing – The deadline to canvass election results for the April 5, 2011 consolidation election is Tuesday, April 26, 2011.

## MEETINGS

ALA - The American Library Association will hold its annual conference June 23-28 in New Orleans.

Trustee workshop – Atlas Libraries is conducting a Trustee Workshop Saturday, May 21.

ADJOURNMENT – Mr. Bouchie adjourned the meeting at 9:00. (Postma, in her last act as a long-serving, much-admired, and sure-to-be-missed trustee/Weiss)

Accepted \_\_\_\_\_

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Amy Eagle  
Secretary