

Homewood Public Library District Board Meeting  
Regular Meeting Minutes  
Homewood Library  
January 19, 2011

CALL TO ORDER – Mr. Bouchie, president, called the meeting to order at 7:00 p.m. Present at that time were Mr. Barr, Mr. Bouchie, Ms. Eagle, Mr. Flor, Mr. Weiss and Ms. Rauch, administrative librarian. Dr. Dale Mitchell, superintendent, Homewood School District 153; school board members Ms. Shelly Marks and Mr. Jim Schmidt; and Mr. Alex Bosch and Mr. Tom Dockweiler, co-chairs of Citizens for Homewood Schools, were also in attendance.

PRESENTATION – School District 153 Referendum Committee

Representatives of the Homewood School District 153 administration and school board, along with the co-chairs of Citizens for Homewood Schools, presented information about the District's funding referendum, which will be decided in the upcoming April election.

After making the presentation and taking questions from library board members, the referendum committee left the meeting.

Following discussion, a motion was made and seconded to pass the following resolution in the support of the referendum (Barr/Davis-Bridges). Mr. Weiss, as a staff member of District 153, recused himself from voting on the resolution.

Whereas the Homewood Library is a community partner with Homewood School District 153, and

whereas the school district has demonstrated a need to stabilize school finances, and

whereas the school district has proposed a referendum that will help accomplish this, and

whereas the school district has presented information that demonstrates this solution to be sound,

the library resolves to support this action.

CONSENT AGENDA – A motion was made and seconded to accept the consent agenda as presented. (Weiss/Barr)

## LIBRARIAN'S REPORT –

Server upgrade: The server upgrade has been completed.

Friends donation: The Friends of the Homewood Library generously donated \$7,050.00 to the library to cover the costs of items on the library's wish list: large print shelving (\$4000.00), the Peek-a-book system (\$1,200.00), holiday lights (\$1,500.00) and the Willow School book boxes (\$350.00).

Boiler system repairs: The boiler system has been completely fixed, eliminating an odor that had been emanating from the system.

Staff recognition night: Staff recognition night is scheduled for January 30 at Grady's Grille in Homewood.

## CORRESPONDENCE –

Patron correspondence: Patrons commented on the videogame and paperback selections and the location of videos and newspapers, and praised Homewood Public Library for being the "best library in Illinois."

## COMMITTEE REPORTS –

Advocacy – No report

Facilities – No report

Finance – The board reviewed the balance sheet of all funds, year-to-date actual vs. budgeted expenses, the general fund check register 12/15 – 1/11 and the December 2010 combined fund statement of activities.

The finance committee met with auditors from Knutte & Associates January 17 to discuss the recent audit of the library, which revealed the library's finances are doing well.

The Building Reserve and Site Maintenance special revenue fund was found to have a negative balance. A motion was made and seconded to transfer \$80,010.00 from the general fund to the building reserve and site maintenance fund to bring the balance to zero. (Flor/Barr)

A motion was made and seconded to adopt the financial statement audit as presented by the auditors. (Weiss/Davis-Bridges)

Governmental Affairs – The Metropolitan Library System received a payment of approximately \$950,000.00, which will allow the system to remain solvent until it is dissolved at the end of the fiscal year.

Library Resources – No report

Policy – The board conducted the second reading of the proposed process for revoking library privileges. A motion was made and seconded to adopt the suggested changes to this policy. (Davis-Bridges/Weiss)

The committee will schedule a meeting to discuss laptop circulation, E-readers and the adoption of a written policy for public comment at board meetings (as required by a recent amendment to the Open Meetings Act).

Personnel Policy – The personnel policy committee met and compiled the responses to the administrative librarian performance review questionnaires. The committee will meet January 31 to discuss specific recommendations, which they will bring to the next board meeting.

Audit – No report

Nominating committee: No report

#### NEW BUSINESS

Main floor book shelving: The shelving should arrive in a few weeks.

Glenwood-Lynwood Library notice of annexation: The library received notice the Glenwood-Lynwood Public Library District has adopted an ordinance to annex certain territory pursuant to 75 ILCS 16/15-15.

Exempt property report: The exempt property report was signed and will be mailed to Springfield.

#### OLD BUSINESS

2011 election: Ms. Rauch and Ms. Eagle will file the library district's information for the 2011 ballot with the Cook County Clerk's office Monday, January 24.

#### MEETINGS

ALA: The American Library Association will hold its annual conference June 23-28 in New Orleans.

IMET: The IMET annual meeting will be held January 25 in Oak Brook.

ADJOURNMENT – Mr. Bouchie adjourned the meeting at 9:05.

Accepted \_\_\_\_\_

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Amy Eagle  
Secretary