

**MEETING MINUTES
HOMEWOOD PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Board Meeting, August 18, 2021
7:00 P.M.**

Call to order

President River called the meeting to order at 7:00 p.m. **Present:** Trustees River, Nowak, Ward, Gildart, Harris and Martin and Director Waltman. **Absent:** Trustee Lopez.

Introduction of Guests

HF Chronicle Reporter Nick Ulanski introduced himself.

Public Comments to be read

None.

Comment Sheets

There were two sheets, complimentary to the staff and the library.

CONSENT AGENDA (Action with Roll Call Vote)

Approval of the Minutes

- Approval of the minutes of the regular Board Meeting, July 21, 2021
- Approval of the minutes of the closed session meeting, July 21, 2021

Acceptance of the Financial Reports of July, 2021

- Approval of the General Fund Check Registers dated July 21, 2021 and August 3, 2021
- Acceptance of the Bills Payable Report in the amount of \$155,161.31
- Payroll, IMRF and FICA payments July 2021
- Balance sheet as of July, 2021
- FY 2020-21 YTD Actual vs. Budget

Acceptance of the July, 2021 Statistical Reports

Trustee River motioned and Trustee Ward seconded approving the Consent Agenda as presented. **Ayes:** River, Ward, Martin, Harris, Nowak and Gildart. **Nays:** None. Motion carried.

Old Business

- Trustee concerns (action)

There was no official action on this item. The Board discussed and agreed on Trustee Martin's offer to reach out in person to the absent Trustee.

New Business

- Ordinance 2021-04- Ordinance Providing for Budget and Appropriations of Homewood Public Library District, Cook County, Illinois for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022

There were no questions on this item. The Ordinance is for the same amount as the previous year, with only slight adjustments to two lines, increasing one and decreasing the other, as to keep the overall Ordinance amount the same.

- Consideration of October meeting date change (action)

Because of conflicts for two Trustees with the regularly scheduled October 20th meeting, the Board discussed and agreed to change the meeting date to October 6th.

Trustee River motioned and Trustee Nowak seconded changing the October Board of Trustees meeting to October 6th at 7 pm. **Ayes:** River, Ward, Martin, Harris, Nowak and Gildart. **Nays:** None. Motion carried.

- COVID protocols for vaccinated/unvaccinated staff in contact with individuals testing positive for COVID (action)

There was no action but some discussion. It was agreed that this item would be revisited at the September meeting, hoping that by that date there would be FDA approval for the vaccine(s).

Trustee Nowak motioned and Trustee Gildart seconded to go into closed session at 7:25 pm. **Ayes:** River, Ward, Martin, Harris, Nowak and Gildart. **Nays:** None. Motion carried.

CLOSED SESSION

- Pursuant to 5 ILCS 120/2 (c) (1) for the purposes of discussing "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body"
- Pursuant to 5 ILCS 120/2 (c)(2) to discuss collective bargaining matters

Trustee River motioned and Trustee Martin seconded to come out of closed session at 8:10 pm. **Ayes:** River, Ward, Martin, Harris, Nowak and Gildart. **Nays:** None. Motion carried.

- Director review and recommendations (action)

The Board shared numerous complimentary remarks with Director Waltman about her performance. Trustee Harris motioned and Trustee Nowak seconded to increase Director Waltman's salary to \$95,000. **Ayes:** River, Ward, Martin, Harris, Nowak and Gildart. **Nays:** None. Motion carried.

- Collective bargaining matters (action)

There was no action on this item. There was discussion which included interest in knowing where the proposed salary chart numbers were coming from. This information will be requested.

Director's Report

- B & A prep, public hearing, publishing of public hearing, etc.
- Staffing information
- E-mail migration
- IPLAR completed
- Trail Mix outreach
- Mayoral donation
- Union contract

Director Waltman also mentioned that the library had just received a letter from the Homewood Beautification Committee acknowledging the library's beautification efforts and an invitation to a reception to receive a beautification certificate October 21. Some Trustees expressed interest in the event. Who shall go will be determined as people check schedules and follow up.

Board Committee Reports

- Facility
- Finance
- Personnel
- Policy

No reports.

Adjournment

Trustee River motioned and Trustee Ward seconded to adjourn the meeting at 8:20 pm. **Ayes:** River, Ward, Martin, Harris, Nowak and Gildart. **Nays:** None. Motion carried.