

**MEETING AGENDA  
HOMEWOOD PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Board Meeting, February 19, 2020  
7:00 P.M.**

**Call to order**

**Introduction of Guests**

**Public Comment**

**CONSENT AGENDA (Action with Roll Call Vote)**

Approval of the Minutes

- Approval of the minutes of the Board Meeting of January 15, 2020
- Approval of the minutes of the Committee of the Whole January 22, 2020
- Approval of the minutes of the Committee of the Whole February 5, 2020
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Acceptance of the Financial Report of January, 2020

- Approval of the General Fund Check Registers dated 1/16/2020, 1/31/2020, 2/10/2020
- Acceptance of the Bills Payable Report in the amount of \$173,994.00
- Payroll, IMRF and FICA payments January 2020
- Balance sheet as of January, 2020
- FY 2019 YTD Actual vs. Budget

Acceptance of the January 2020 Statistical Reports

**Review Public Comment sheets**

**Old Business**

**Closed Session**

- Pursuant to 5 ILCS 120/2 (c)(11) to consider pending litigation

**Motion on item discussed in closed session (action)**

**Old Business (continued)**

- Personnel Manual Recommendations (action)
- Trustee By-Law committee of the Whole recommendation (action)

**New Business**

**Closed Session**

- Pursuant to 5 ILCS 120/2 (c) semi-annual review of closed session minutes

## **Motion on items discussed in closed session (action)**

### **New Business (continued)**

- Audit proposals (action)
- Credit Card Policy (action)
- Fund Balance Policy (action)
- Capitalization Policy (action)
- Purchasing Policy (action)
- Close library for in service day Friday, April 24th (action)

### **Director's Report**

- Live and Learn Grant Proposal Committee meeting slated for March 19, 2020
- Names for Statements of Economic Interest submitted
- MOU Vacation letters completed
- Skateboards
- Stolen books returned
- Youth desk success
- 30<sup>th</sup> Anniversary
- Insurance rates for 2020-2021
- SWAN and EBSCO fees for 2020-2021

### **Board Committee Reports**

- Facility
- Finance
- Personnel
- Policy

### **Adjournment**

**The next regular Board meeting is scheduled for March 18, 2020**

The Homewood Public Library District is subject to the requirements of the Americans with Disabilities Act of 1990. Any individuals who plan to attend and/or participate in the meeting and who require certain accommodations are asked to phone the Library Director at (708) 798-0121 x.214, at least one working day prior to the meeting to arrange for accommodations.