

**HOMEWOOD PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

MINUTES

**Regular Board Meeting, May 15, 2019
7:05 P.M.**

CALL TO ORDER

President Percy Harris called the meeting to order at 7:05 p.m. Present were Trustees George Bouchie, Percy Harris, Thomas Nowak, Jacoba Ward, Adrienne River. Also present was Interim Director Kathy Parker. The recorders of minutes were Michelle Snoddy and Kathy Parker.

GUESTS

Amy Crump, Jill Postma, Sandy Sullivan, Sharon Lade, Margaret Novak, Lisa Stilts, Angela Messaglia, Marilyn Thomas, Amy Crump, Nancy Gildart, Timothy Martin, Barbara Martin. Robert Stasik and Monty Martin

PUBLIC COMMENT

The following person addressed the board.

Sharon Lade/Library Employee - Requested that the board work with staff regarding use of new family restroom.

CONSENT AGENDA (Action with Roll Call Vote)

- Approval of the April 9, 2019 Personnel Committee Minutes, April 17, 2019 Regular Board Meeting Minutes and April 17, April 30, May 1 and May 9, 2019 Closed Session Minutes, April 30, May 1 and May 9, 2019 Special Board Meeting Minutes, April 9, 2019 Finance Committee Meeting Minutes, April 27, 2019 Nominating Committee Meeting Minutes
- Acceptance of the Financial Report of April 30, 2019
- Approval of General Fund Registers dated April 18 and May 1, 2019
- Acceptance of the Bills Payable Report in the amount of \$136,089.8
- Acceptance of the Payrolls April 2019 IMRF and FICA.
- Acceptance of the April 2019 2019 Balance Sheet as of April 30, 2019.
- Acceptance of the FY2019 YTD Actual Vs. Budget.
- Acceptance of the April 2019 Statistical Report.

Mr. Bouchie moved to approve the consent agenda. Mr. Nowak seconded with amendments. Roll Call vote: Bouchie - aye, Nowak - aye, Ward- aye, Harris – aye, River-aye. Motion carried.

NEW BUSINESS

- Secretary Adrienne River gave the Oath of Office to the newly elected trustees, Timothy Martin and Nancy Gildart
- Trustee Officer Nominations (action)

Trustee Bouchie announced the slate that had been discussed at the Nominating Committee meeting:

President: Percy Harris
Vice President: Adrienne River
Treasurer: Tom Nowak
Secretary: George Bouchie

Mr. Bouchie moved, and Mr. Nowak seconded. Roll Call vote: Rivers – naye, Ward – naye, Bouchie – aye, Nowak – aye, Harris – abstain, Gildart – no vote Martin – no vote. Motion not carried.

Trustee Ward nominated Trustee River for President, seconded by River. New slate proposed:

President; Adrienne River
Vice President: Jacoba Ward
Treasurer: Tom Nowak
Secretary: George Bouchie

- President-Adrienne River
Mr. Bouchie moved and Ms. Ward seconded. Roll Call vote: Rivers-aye, Harris-aye, Ward-aye, Bouchie-aye, Martin-aye, Gildart-aye. Nowak-naye Motioned carried

Vice President-Jacoba Ward

Mr. Nowak moved and Ms. River seconded, Roll Call vote: Rivers-aye, Harris-aye, Ward-aye, Bouchie-aye, Martin-aye, Gildart-aye, Nowak-naye Motioned carried

Treasurer-Tom Nowak

Mr. Harris moved and Ms. Rivers seconded. Roll Call vote: Bouchie-aye, Ward-aye, Nowak-aye, Martin-aye, Gildart-aye, Harris-aye, Rivers-aye. Motion carried

Secretary-George Bouchie

Mr. Nowak moved and Ms. Ward seconded. Roll Call vote: Bouchie-aye, Rivers-aye, Harris-aye, Ward-aye, Gildart-aye, Nowak-aye, Martin-aye. Motion carried.

- FY2020 Draft Budget

Ms. Parker and the board discussed the budget draft line by line.

- Change library liability insurance from Kamm to LIRA (action)
Interim Director Parker presented the price comparison between KAMM to LIRA. With selecting LIRA as the liability insurance holder for the library, there is a savings of \$5300. In addition, it is a more comprehensive insurance.

Ms. Rivers motioned, and Mr. Novak seconded. Roll Call vote: Rivers-aye, Harris-aye, Ward-aye, Nowak-aye, Bouchie-aye, Martin-aye, Gildart-aye

INTERIM DIRECTOR'S REPORT

Ms. Parker presented an oral report in addition to her written report.

- The staff automobile used for all the outreach has needed extensive repairs over the years, due to the strain of loading book trucks and massive amount of books in it. Asking the board to compensate the staff member for some of the repairs. She now has to buy a new vehicle since the car is worn out.
- The restroom renovations will hopefully be completed by next week.
- Congratulations to Ms. Parker, she is officially a co author on her new book titled **The Public Library Director's Toolkit**, published by ALA Editions.

COMMITTEE REPORTS

- Facilities – No report Mr. Bouchie commented that the board should plan to have a walk through once the new director is hired.
- Finance – No report
- Personnel-No report
- Policy - No report

Amy Crump from the audience noted that the board forgot to swear in re-elected Tom Nowak, when the new trustees were sworn in. The board thanked her for bringing that to their attention. Marilyn Thomas, audience member and Clerk to the Village of Homewood swore Trustee Nowak in.

Mr. Bouchie moved and Mr. Harris seconded, to go into closed session at 7:52 p.m. Roll Call vote: Bouchie - aye, Nowak - aye, Ward - aye, Gildart – aye, Harris – aye, River-aye, Martin-aye. Motion carried.

CLOSED SESSION (POSSIBLE ACTION ON DISCUSSED ITEMS)

- pursuant to 5 ILCS 120/2 (c)(1) to discuss to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body....

- pursuant to 5 ILCS 120/2 (c)(2) to discuss collective bargaining matters
- pursuant to 5 ILCS120/2 (c)(11) to consider pending litigation

At 8:55 p.m. Trustee Rivers moved and Trustee Martin seconded to reconvene open session. Roll Call vote: Bouchie - aye, Nowak - aye, Ward - aye, Gildart – aye, Harris – aye, Martin-aye, Rivers-aye. Motion carried

OLD BUSINESS

- Board Statement regarding the ratification of the Union bargaining with AFSCME #31:

 “Due to questions and concerns raise by AFSCME representation immediately prior to tonight’s meeting and the fact that the Board does not have a signed copied of the Agreement as ratified by the staff on May 15, 2019, we feel it is in the best interest of both parties that we table ratification until these issues have been resolved.”
- Ratify the appointment of Colleen Waltman as the new director of the Homewood Public Library, with an annual salary of \$86,850 and a full-time start date of July 8, 2019. Ms. Waltman will work with Interim Director Parker on a part time basis during the month of June 2019 to ease the transition.

Mr. Harris moved and Mr. Bouchie seconded. Roll Call Vote: Bouchie-aye, Nowak-aye, Ward-aye, Gildart-aye, Harris-aye, Martin-aye, Rivers-aye. Motion carried

PATRON COMMENTS – Board reviewed written comments after closed session.

ADJOURNMENT

Trustee Uecker moved, and Trustee Nowak seconded to adjourn at 9:05 p.m. Roll Call vote: Bouchie - aye, Nowak - aye, Belue - aye, Uecker – aye, Harris – aye, River-aye. Motion carried.

The next Board meeting is scheduled for June 19 at 7:00 p.m.

Accepted _____
Percy Harris, President **Adrienne River, Secretary**