

**HOMEWOOD PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES**

**MINUTES**

**Regular Board Meeting, January 17, 2018  
7:00 P.M.**

**CALL TO ORDER**

President Bouchie called the meeting to order at 7:06 pm. Present were Adrienne River, George Bouchie, Yoka Ward, Tom Nowak, Catherine Uecker, and Administrative Librarian Amy Crump. Recorder of minutes was Amy Crump.

**SWEARING IN OF NEWLY APPOINTED TRUSTEES:** HPL Board President, George Bouchie, performed the swearing-in of the new Homewood Public Library Board member Cece Belue.

**GUESTS –**

- Thomas Melody of Klein Thorpe & Jenkins

**PUBLIC COMMENT**

**ADJOURN TO CLOSED SESSION**

**Motion made by Ms. Ward and seconded by Mr. Nowak at 7:08 pm to go into closed session. Roll call vote: Bouchie-yes Ward-yes River-yes Belue-yes Nowak-yes Uecker-yes. Motion carried.**

Under ILCS 5 120/2 (C)(2) to discuss collective negotiating matters.

**Motion made to adjourn out of closed session by Ms. Uecker, seconded by Ms. River at 7:43 pm. Roll call vote: Bouchie-yes Ward-yes River-yes Belue-yes Nowak-yes Uecker-yes. Motion carried.**

**PATRON COMMENTS (BLUE SHEETS):**

Comment sheets were reviewed by the Trustees.

**CONSENT AGENDA (Action with Roll Call Vote)**

- Approval of the Minutes of the Board Meeting of November 15, 2017
- Approval of the Minutes of the Special Board Meeting of December 5, 2017
- Acceptance of the Financial Report of November 30 and December 31, 2017
- Approval of General Fund Check Register
  - Acceptance of the Bills Payable Report in the amount of \$379,793.84
  - Payrolls November 2017/December 2017/January 2018
  - IMRF and FICA November and December 2017
  - Balance Sheet as of December 31, 2017
  - YTD Actual Vs. Budget
- Acceptance of Statistical Circulation Report for November and December 2017

**Ms River moved to approve the Consent Agenda, Ms. Uecker seconded. Roll call vote: Bouchie-yes Ward-yes River-yes Belue-yes Nowak-yes Uecker-yes. Motion carried.**

## **ADMINISTRATIVE LIBRARIAN'S REPORT (Information)**

See attached document. Ms. Crump and Ms. River also provided the results of the Newsletter Survey.

## **COMMITTEE REPORTS**

- Facilities (Information)
- Finance (Information)
- Personnel Policy (Information)
- Policy (Information)

## **OLD BUSINESS:**

- Intergovernmental Agreement and Resolution (Action)  
**Ms. Ward moved to approve the IGA and Resolution, Mr. Nowak seconded. Roll call vote: Bouchie-yes Ward-yes River-yes Belue-yes Nowak-yes Uecker-yes. Motion carried.**

## **NEW BUSINESS –**

- Sexual Harassment Policy (Action)  
**Ms. River moved to approve the Sexual Harassment Policy, Ms. Uecker seconded. Roll call vote: Bouchie-yes Ward-yes River-yes Belue-yes Nowak-yes Uecker-yes. Motion carried.**
- Committee Assignments for new Board members (Action)  
Mr. Bouchie provided the most recent Committee Assignments, which will be in effect until June 2018.
- There was further conversation from Ms. River about whether to continue printing the newsletter. The topic was tabled until Ms. Crump can type up all the comments from the survey and find out if there are statistics on the people who unsubscribe to the current e-newsletter.

## **ADJOURNMENT**

**Motion made to adjourn by Ms. Ward, seconded by Ms. Uecker at 9:05 pm. Motion passed unanimously.**

The next Board meeting is scheduled for February 21, 2018 at 7:00pm

Accepted \_\_\_\_\_

**George Bouchie,  
President**

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**Percy Harris, Secretary**