



Transferring Slides with Ion Scanner



Things to keep in mind:

Scanner can only fit 35mm slides into holder

Make sure there is a SD card in the back of the scanner before you begin. Card should click if inserted properly.

If Scanner gets jammed remove the slide holder and remove slides manually. Do not continue feeding the scanner. This can cause damage!

Instructions:

1. Make sure scanner is connected with the small end of the USB cord through the back and into the USB outlet on the computer.
2. Take an SD card (You can use yours *or* request one from the Computer Attendant) and stick it into the back of the Ion scanner. *You should hear a click.*
3. Take scanner brush and stick the side with the white pad facing down into the slot on the ion scanner. *This should prevent any fuzz or specs to come up on your photo.* →
4. Once you have removed the brush make sure the latch on the slide holder is to its far right with the word "Ion" facing you.
5. Place your slides into the slide holder. *Depending on the thickness of the slides you may need to readjust with the switch on top of the slide holder.*



6. Turn the Ion scanner on by pressing the top far right power button. A question on the screen of the scanner should pop up. Press OK.
7. Stick the slide holder (the side with the arrow) all the way into the slot with the upward facing arrow on the Ion scanner.



Latch

8. Use the latch on the side of the slide holder and slide it to the far left slowly. *This should push the bottom slide into the scanner and show up on the screen.*
9. Once the slide is in and you are happy with it press the OK button. *This will save the photo onto the SD card as a .jpg file.*
10. If you are ready for the next slide, move latch back to starting position and repeat steps 8 and 9.
11. Once your last slide is through remove your last slide manually by taking out the slide holder.



12. Turn off the scanner with the power button, unplug the USB cord from both the desktop and scanner, and remove SD card by gently pushing in and pulling out.
13. Return the SD card if borrowed from Computer Attendant. We will put the equipment away.

Congrats you're done!